



OLDE CANAL VILLAGE BOARD OF TRUSTEES  
Minutes of Wednesday, August 9, 2017

Members present: Peter Garvey, Jim Hayden, Roger Lange , Don Godeke, Bill Williams

1. Opening: Peter called the meeting to order at 9:00 a.m.
2. Attendance: All Trustees were present. A new resident, Ray Jolie, was also present as a visitor.
3. Financial: The bills were reviewed and approved as paid. The Reserve Fund has a balance of \$131,687.00. The checking account has a positive balance.
4. Trustee communication forms/problems:
  - a. Damaged water sprayer heads of our sprinkler system have been replaced. Two leaks were detected and have been fixed. New seals have also been obtained for some of the sprinkler heads. Location of all heads will be mapped and given to those who plow or dig, with the hope that damage will be eliminated, or the contractor will pay to replace them.
  - b. Resident gutter clogs and down spout issues were noted and will be cleared by Dave Doppler.
5. Unfinished business:
  - a. The owner of La Fleur Asphalt Service, which recently sealed our road and driveway cracks, checked this morning for any areas that needed further sealing and fixed the same.
  - b. Roger reported on the decks that have been power-washed and stained. Deck washing and staining will continue throughout the summer.
  - c. The Village Rules and Regulations are being revised to better indicate current needs and concerns for the safety of our Village residents. These revisions will be published and given to residents when completed.
  - d. The Building Coordinators' Handbook is also being updated to provide more information for reference. When these additions are completed, Peter and Roger will meet with the coordinators to bring them up-to-date.
  - e. Irrigation issues have been addressed and all systems appear to be working well. The above mentioned spare parts (4a.) will help keep it that way.

6. New business:

- a. The Trustees have voted to have emergency lock boxes installed for all resident units. Each box will have only the key to that unit so that the fire department or EMS will be able to enter a unit in an emergency if the resident is not responding or is not home. Residents may choose not to avail themselves of this feature, in which case, the police or fire department may need to break down the door. If that occurs, the cost to repair or relace the door will be the responsibility of the resident. A notice detailing this information will be sent to all residents.
- b. The small garden along Warsaw Street at the entrance of Olde Canal Village, also known as the "Orphan Garden," needs attention, which will be done by Romeo Berthiaume after he has completed all other pruning and clean-up work that he and his brother are now doing in the Village. Those residents presently working on the clubhouse flowers and Village circle are focusing their time on those projects but in the future hope to be able to attend to the needs of the "Orphan Garden" as well.
- c. Parking permission protocol: New permission signs will be made and available upon request of any Trustee if residents need to park cars other than in their own driveways. These signs will then be placed on the dash board so residents are aware the car owner has been given permission by the Trustees to park in that area. Overflow parking for resident scheduled events at the clubhouse are exempt from this permission sign requirement.

7. Trustee comments:

- a. The next two Trustee meetings are scheduled for 1:00 on September 13 and October 11. The time change is due to Trustee appointment conflicts.
- b. The Trustees are looking into the cost of new roofing for the units and spreading out the cost over the next 10 - 12 years.
- c. The Trustees thank Judy Godeke, JoAnn Garvey and Sue Paulhus, who are are currently working on the flower beds and shrubs in front of the Clubhouse and at the entrance circle.

The meeting was adjourned at 11:15 a.m.

Respectfully submitted by Don Godeke, Secretary