



OLDE CANAL VILLAGE BOARD OF TRUSTEES
Minutes of Wednesday, January 10, 2018

Members present: Peter Garvey, Jim Hayden, Don Godeke, Bill Williams. Roger Lange was planning to be present online; Skype failed but we had his input for the meeting via phone.

1. OPENING: Peter called the meeting to order at 9:00 am.
2. FINANCIAL:
 - 2A. Village bills were reviewed, explained and all were approved as paid.
 - 2B. The Village budget was reviewed and expenses discussed. There were no late payments, nor any outstanding bills to review.
 - 2C. The checking account has a positive balance. The Village reserve fund has a balance of \$139,935.00.
3. TRUSTEE: COMMUNICATION FORMS/OPEN/PROBLEMS/INCOMPLETE:
 - 3A. Bill Williams will provide address labels for residents who have requested them for their monthly fee deposits. (Details under 5A may reduce or eliminate the need for mailing fee labels.)
 - 3B. Jim Hayden responded to a resident who had a concern about a ceiling leak. Superior Roofing will send someone to check this out and provide a solution if a leak is found.
4. UNFINISHED BUSINESS:
 - 4A. Emergency lockbox status: The majority of the residents have responded positively for using the lockboxes. The fire chief will be contacted to install the lockboxes with keys of each unit participating. Those residents who have yet to reply must do so soon and provide their unit key to their building coordinator upon request. The keys will be labeled with the unit number and placed into that unit's lockbox.
 - 4B. Maintenance schedule: Residents will be contacted whose units have not yet had the dryer vents cleaned. For safety reasons all unit dryer vents need to be cleaned on a regularly scheduled basis. Snow may be removed from the lower sections of roofs by residents; the Village will provide roof rakes to do this. Dave Doppler will do snow removal for a fee as well. Residents are also reminded that if they have roof snow and ice removal cables, to allow them to stay on to ensure that gutters and down spouts are free of snow and ice; that process may take longer than the removal of the snow from the roof. Severe snow accumulation removal from roofs will be done by the Trustees when in their judgment there is a risk of damage. In that case it will be paid from operating expenses.
 - 4C. The 2018 phone directory will be completed after Bill Oncay finalizes revisions.
 - 4D. Renovations of unit #25 OCW: Renovation requests made by the owners of # 25 OCW have been approved by the Trustees; required permits will be obtained from the Town of Uxbridge.

5. NEW BUSINESS:

5A. Clubhouse door dropbox for condo payments: A motion was voted on and approved to install a secure dropbox on the side door of the clubhouse as another option for paying condo fees. When finished, residents will be able to place their payment fees in that drop box. The Village Treasurer and the Chairperson will be the only ones who will have access to retrieve these payments. The current options of making direct payments to UniBank or personal banks through the U.S. mail service will continue to be available.

5B. The Trustee meeting was adjourned at 11:35.

The next Trustee meeting is scheduled for Wednesday, February 14, 2018 at 9:00 am.

Respectfully submitted by Don Godeke, Secretary