



OLDE CANAL VILLAGE BOARD OF TRUSTEES
Minutes of Wednesday, October 9, 2019

1. Opening: The regular board meeting was called to order at 9:00 am.
2. Members Present: Peter Garvey, Jim Hayden, Roger Lange, Bill Williams, and Robin Lavalley
3. Financial:
 - 3a. Village bills: Bill Williams reviewed and explained the bills paid last month; all were approved as paid. Bill advised of new bills coming this month which were also approved.
 - 3b. Budget expenses: The Village budget was reviewed and expenses discussed. All condo fees are paid and up to date.
 - 3c. Reserve fund: The Village reserve fund has a balance of \$125,887. Interest on the CD's will exceed \$2000 for the year .The checking account also has a positive balance.
4. Trustee communication forms: All are completed or are being worked on. See some details under items below.
5. Unfinished business:
 - 5a. Landscaping items: Sprinkler head parts received. Work is ongoing. Shutdown scheduled for November 9.
 - 5b. Pressure washing: Project is completed.
 - Deck treatment: Deck floors and stairs on building #9 have the new stain . 21 NVD is completely done and will be monitored over the winter. The schedule for the rest of the decks to be set.
 - Gutters: All have been inspected and repaired if required. Leaf guards will be added as needed.
 - 5c. Roofing: Recommendation for adding vendors approved pending specification and requirements to go out to bid. Minimum of three vendors to quote.
 - 5d. Smoke Alarm Testing: Inspection sheets to be distributed to the Building Coordinators for the annual testing.
 - 5e. Snow Removal: The contract is up for renewal for 2020. Bids to be received from at least three vendors before a decision is made.
 - 5f. Window/Slider Replacements: Roger continues to work with his contacts regarding warantee for the originla owners. Reseaching Horner Millwork as an alternative vendor for newer owners not covered under the warranty.

5g. Trash Pickup: The contract with Waste Management has been renewed for weekly pickup. The alternate week pickup will be revisited next year and investigating solutions to the odor problem.

5h. Storm Water Drain: the street drain by the retention pond is sinking and needs repair. Vendor estimate is \$1500.

5i. Retention Pond: Dave will mow the retention pond with a specialized mowing rental

6. New business:

6a. 2020 Budget: Planning has begun.

6b. 2020 Phonebook: Work has started

7. Trustee Comments:

- All residents are encouraged to use ACH with UniBank for condo fee payments. See Bill Williams for details.
- Peter reported he has heard back from MassSave regarding insulation. An engineer will inspect units to verify contractor information sent in June.

8. Good of the Association

- Thank you to Marianne Williams for ensuring the clubhouse bins are returned to their proper storage area.
- Thanks again this year to Bill Oncay for volunteering to do the village phonebook once more.

9. Closing

The meeting adjourned at 10:50 am.

Respectfully submitted by
Robin Lavalley