

# OLDE CANAL TEAMS

June 13 2017

<b>Team Leader Blue</b>	<b>Team Leader Red</b>	<b>Team Leader Green</b>
Jim Hayden <i>Contractors</i>	Don Godeke <i>Landscape &amp; Repair</i>	Roger Lange <i>Gen'rl Maintenance</i>
A. Snow Plowing B. Waste Management C. Main Line Water Leaks D. Major Bldg Repairs E. Roof/Window Water Leaks F. Roadway Sealing G. Heat Wires H. TV Dish Installations I. Take out Clubhouse Trash J. Rules and Regulations K. Storm Doors	A. Basement Leaks B. Landscape Contract C. Irrigation System • Open/Close System • Set water timer D. Fire Alarms • Test/Replace E. Step Railings F. Garage Lights & Sensors. G. Window Replacement I. Fertilizing Shrubs J. Remove Bee's Nests K. Radon Check L. Rules and Regulations M. Meeting Minutes	A. General Maintenance • Paint Unit Trim • Stain Decks • Paint Front Doors • Paint Bulkheads • Repair/Replacement • OCV Signage and Bulletin Board • Wash Siding • Retention Pond Weeding B. Prepare Yearly Maint. Sched C. Minor Bldg Repairs • Minor Roof Repairs • Replace Stink Pipe Boots • Gutter Repair • Check Sump Pumps Twice Yearly • Siding Thin Brick Repair/replace D. Minor Walkway and Driveway Asphalt Repair F. Rules & Regulations
<b>Team Leader Black</b> Peter Garvey Bill Williams A. Treasurer/Budget B. Clubhouse O/S Light Timer Settings C. Replace Clubhouse Furnace Filter D. Copy Machine Maint. • Paper, Ink, Repairs E. Clubhouse Fire extinguisher Yearly Check F. Insurance Issues G. Prepare 6D certificate H. Real Estate Agents • HUD report • Bank/FHA/Resident • Resident Loan Reports I. Rules and Regulations		